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2. The paper should not exceed a limit of 50.000 signs of length in total.

3. Subdivide the contribution into several sections and/or several chapters and provide these sections in each case with a short subheading.

4. Subdivisions should occur on max. two stages (for example 2.1, 2.2, 2.3).

5. Simple references to literature (if required, also two to three proofs) should in the text normally occur at the end of a sentence unit. For example: (vgl. Glaser 1985a, P. 12; Meyer 1975, P. 14). The same is valid for direct quoting, for example: „…….“ (Simmel 1920, P. 12).

6. Notes and footnotes should be inserted at the end of the part and should be numbered Arabian consecutively.

7. The bibliography should contain all the text in the literature cited. Any reference are to start on a new line. Examples of references

   a. **Monographs:**
      

   b. **Several Authors**
      

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8. Pay attention during the preparation of the bibliography that:
   a. the (shortened) first names be not missing (also at editors of an anthology),
   b. the page numbers in magazine themes and parts from anthologies are complete (not P. 54ff.), but (P. 54-62),
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